

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**Time-Place:**

**Council Chambers  
820 Enfield Street  
Enfield, CT  
7:00 PM Regular Meeting**

**Date: 01/23/18**

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence – Timothy Neville**
- 3. Pledge of Allegiance – Timothy Neville**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
  - a. Eastern Regional High School Music Festival**
  - b. Registrar of Voters**
  - c. KITE**
- 7. Superintendent's Report**
  - a. Student Representatives**
  - b. Kindergarten Transition**
  - c. January/February Events**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
  - a. BOE Policy 6111 School Calendar(s) – Second Reading**
- 11. New Business**
  - a. BOE Policy 9327.1 Board Member Use of Internet Social Networks – First Reading**
  - b. Action if any, regarding approving the Board's Priorities**
  - c. Action if any, regarding the FY2018-19 Budget**
- 12. Board Committee Reports**

<b>a. Curriculum Committee</b>	<b>d. Leadership Committee</b>	<b>g. Any Other Committees</b>
<b>b. Finance, Budget Committee</b>	<b>e. Joint Facilities Committee</b>	
<b>c. Policy Committee</b>	<b>f. EHS Building Committees</b>	
- 13. Approval of Minutes:**
  - Regular Meeting Minutes – January 9, 2018**
- 14. Approval of Accounts and Payroll**
- 15. Correspondence and Communications**
- 16. Executive Session**
  - a. Matter(s) related to Personnel**
- 17. Adjournment**



**Date:** January 23, 2018  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Board Guest(s)

- a. **Eastern Regional High School Music Festival:** Tonight, we welcome our K-12 Music Coordinator Dr. Marilyn Goodnite. Last November six (6) EHS students auditioned and were accepted to participate in the Eastern Regional High School Music Festival which will be held at the University of Connecticut. These Enfield High students rehearsed with the best high school musicians in band, orchestra, and chorus from surrounding towns in Eastern Connecticut on January 12<sup>th</sup> and 13<sup>th</sup> and will present a concert in Jorgensen Theater. They have spent many hours preparing for their audition and practicing the music for the Festival. The music department is very proud of these students for achieving this honor and representing our school district at this event.
- b. **Registrar of Voters:** We welcome Enfield Registrar of Voters Lewis Fiore and Mark Sheehan to tonight's Board meeting. They are here to discuss changing one of the voter locations from Enfield Street to Enfield High. They have met with Enfield High Principal Erin Clark and the Enfield Public Schools Safety/Security Director Gary Harrison about this change. They will need approval from both the Board and Town Council to change the voter location.
- c. **KITE:** We welcome members from Enfield's KITE to tonight's meeting. Chris Gomeau, KITE Coordinator and LeAnn Beaulieu, KITE Chair are here to discuss their program that is housed in the Stowe Early Learning Center.



**Date:** January 23, 2018  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Superintendent's Report

- a. **Student Representatives:** Enclosed in your packet, you will find a report with events/happenings at Enfield High School. Each Student Representative may have some additional information or comments to share with the Board.
- b. **Kindergarten Transition:** The Enfield Early Childhood Collaborative KITE (Key Initiatives to Early Education) will hold an information night for parents and preschool educators on Thursday, February 8<sup>th</sup> at 6:30 PM in the John F. Kennedy Auditorium. Parents and educators with students that will start Kindergarten in the 2018/19 school year are encouraged to attend. They will receive valuable information for children starting school in the fall. Enclosed in your packets is a flyer about this event.
- c. **January/February Events:** Listed below, you will find some of the events happening in our schools during January and February.
- 01-24-18 Gr. 6-8 Chorus Concert will be held in the JFK Auditorium at 7:00 PM;
  - 01-25-18 Junior Planning Night will be held in the EHS Auditorium at 6:30 PM;
  - 01-30-18 Edgar H. Parkman Concert will be held in the Parkman APR at 6:30 PM;
  - 02-08-18 Tri M Honor Society Ceremony will be held in the EHS Auditorium at 5:30 PM;
  - 02-08-18 Kindergarten Transition Night will be held in the JFK Auditorium at 6:30 PM;
  - 02-12-18 Eli Whitney Instrumental Concert will be held in the Whitney APR at 6:30 PM.



**Date:** January 23, 2018  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** BOE Policy #6111 School Calendar(s) – Second Reading

Board members discussed the proposed changes to current BOE Policy #6111 School Calendar(s) at their last meeting and approved the recommended changes as a first reading. We have placed this policy on the website for public input. Mr. Regnier, the Policy Committee Chair may have some additional comments to share with the Board regarding these proposed changes.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving Board Policy #6111 School Calendar(s) as a second and final reading.



**Date:** January 23, 2018  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** BOE Policy #9327.1 Board Member Use of Internet Social Networks – First Reading

Policy Committee members approved new Policy #9327.1 Board Member Use of Internet Social Networks at their January 2<sup>nd</sup> meeting. They are recommending the Board approve this policy as a first reading tonight. The policy will be added to the Board's 9000 Series – Bylaws of the Board. We have placed this policy on the website for public input. Mr. Regnier, the Policy Committee Chair may have some additional comments to share with the Board regarding this new policy.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving Board Policy #9327.1 Board Member Use of Internet Social Networks as a first reading.





**Date:** January 23, 2018  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Action if any, regarding approving the Board's Priorities

Board members met with Cabinet members on January 3<sup>rd</sup> to discuss the Board's Priorities. Listed below are the proposed Board Priorities for the Board to continue their discussion.

**The Enfield Board of Education believes its duty is to advocate for the students, faculty, staff, and families of the Enfield Public Schools. To achieve this mission, the Board will:**

- **Support the goals set by the Enfield Public Schools;**
- **Expand our partnership with the Town Council to work collaboratively on issues, including the development of long-range facility plans;**
- **Fulfill our responsibilities, through our Board committees, to ensure a free and appropriate education for all; and**
- **Promote opportunities for parental and community engagement.**

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving their Board Priorities for 2017-19.



**Date:** January 23, 2017  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to a Personnel

Therefore, I recommend that the Enfield Board of Education enter executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can remain in Council Chambers for the executive session.



## EHS Student Representative Report – January 23, 2018

- EHS Junior Planning Night will be held on January 25, 2018 at 6:30 PM in the Auditorium;
- EHS Tri-M Honor Society Ceremony will be held on February 8, 2018 at 6:30 PM in the Auditorium.

- Monday, January 22			Game Time	Bus Time
<u>HOME</u>				
STAFFORD MS	@	JFK GIRLS BASKETBALL	3:45 P.M.	
<u>Away</u>				
JFK Boys Basketball	@	Stafford Middle School	3:45 P.M.	2:40 P.M.
Enfield Boys Basketball	@	Metropolitan Learning Center (JV)	5:30 P.M.	4:00 P.M.
Enfield Boys Basketball	@	Metropolitan Learning Center (V)	7:00 P.M.	-----
Tuesday, January 23				
<u>HOME</u>				
EAST HARTFORD MS	@	JFK GIRLS BASKETBALL	3:45 P.M.	
WETHERSFIELD (Fresh.)	@	ENFIELD GIRLS BASKETBALL	3:45 P.M.	
WETHERSFIELD (JV)	@	ENFIELD GIRLS BASKETBALL	5:15 P.M.	
WETHERSFIELD (V)	@	ENFIELD GIRLS BASKETBALL	6:45 P.M.	
<u>Away</u>				
JFK Boys Basketball	@	East Hartford Middle School	3:45 P.M.	2:40 P.M.
Enfield Boys Basketball	@	New Britain High School (Freshman)	3:45 P.M.	2:15 P.M.
Enfield Boys Basketball	@	New Britain High School (JV)	5:15 P.M.	3:45 P.M.
Enfield Boys Basketball	@	New Britain High School (Varsity)	6:45 P.M.	-----
Wednesday, January 24				
<u>HOME</u>				
ELLINGTON MS	@	JFK BOYS BASKETBALL	3:45 P.M.	
<u>Away</u>				
Enfield Wrestling	@	Windsor High School	6:00 P.M.	4:15 P.M.
JFK Girls Basketball	@	Ellington Middle School	3:45 P.M.	2:40 P.M.
Thursday, January 25				
<u>HOME</u>				
SAGE PARK MS	@	JFK GIRLS BASKETBALL	3:45 P.M.	
<u>Away</u>				
JFK Boys Basketball	@	Sage Park Middle School	3:45 P.M.	2:40 P.M.
Girls Ice Hockey	@	Fairfield L-W (Wonderland of Ice)	6:10 P.M.	-----
Friday, January 26				



<b><u>HOME</u></b>				
CONARD (Freshman)	@	ENFIELD BOYS BASKETBALL	3:45 P.M.	
CONARD (JV)	@	ENFIELD BOYS BASKETBALL	5:15 P.M.	
CONARD (Varsity)	@	ENFIELD BOYS BASKETBALL	6:45 P.M.	
<b><u>Away</u></b>				
Enfield Wrestling	@	Fairfield Warde High School	4:00 P.M.	1:00 P.M.
Enfield Girls Basketball	@	Conard High School (Freshman)	3:45 P.M.	2:15 P.M.
Enfield Girls Basketball	@	Conard High School (JV)	5:15 P.M.	4:00 P.M.
Enfield Girls Basketball	@	Conard High School (Varsity)	6:45 P.M.	-----
<b>Saturday, January 27</b>				
<b><u>HOME</u></b>				
<b><u>Away</u></b>				
Enfield Indoor Track	@	CCC Champ. (Floyd Little Center)	9:00 A.M.	7:00 A.M.
Enfield Ice Hockey	@	Newington Coop (Newington Arena)	6:45 P.M.	5:10 P.M.
<b>Sunday, January 28</b>		<b>NO PRACTICE OR GAMES SCHEDULED</b>		

The Enfield Early Childhood Collaborative KITE (Key Initiatives to Early Education)  
invites

Enfield parents and preschool educators of incoming kindergarteners to attend:

## *Preparing for the Kindergarten Transition*

Thursday, February 8, 2018

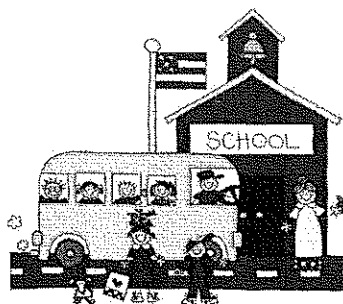
6:30—8:00pm

JFK Middle School Auditorium  
(155 Raffia Road)

This evening is for parents and educators of children who will start kindergarten in September 2018. Parents and educators will receive information on the goals and expectations of a child entering kindergarten, helpful transition tips, and information on the registration process. Enfield kindergarten teachers will share information about the kindergarten experience and address some parent concerns.

**This event is for parents/educators only; child care will not be available**

Parents should fill out the enclosed card and bring it with them to the event. The information shared will be used to schedule a time for registration appointment for parents that includes a kindergarten screening for their child.



ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**SCHOOL CALENDAR(S)**

6111

The superintendent shall recommend to the Board of Education, in January, a school calendar(s) that will meet the requirements of law. The school calendar(s) shall show the beginning and ending dates of school, legal holidays, student days, teacher workdays, vacation periods, and other pertinent dates. In creating the recommended calendar(s), the superintendent shall incorporate the following requirements into the school calendar(s):

1. ***Use the CREC Regional Calendar Committee Recommendations as a guideline for setting the school calendar(s).***
2. Teachers report prior to opening day.
3. Barring any contractual conflicts:
  - a. If Labor Day falls on September 5, 6, or 7, school shall begin on the Tuesday prior to Labor Day.
  - b. If Labor Day falls on September 1, 2, 3, or 4, school shall begin on the Tuesday following Labor Day.
4. If snow or other emergency closings require that classes run beyond June 30, makeup days from that point will be deducted from any break beginning with the Monday and working towards the end of the week.
5. The Board of Education may declare a holiday in the schools under its jurisdiction when good reason exists.
6. The Board will set the calendar(s) for the following school year(s) no later than the end of February.
7. The graduation date(s) for the senior class will be fixed to the 185<sup>th</sup> and 186<sup>th</sup> days for the two high schools within the adopted calendar(s) and ~~is are~~ required to take place prior to July 1<sup>st</sup> of each year. Graduations must occur on weekdays (Monday through Friday). ~~The two high schools will annually rotate graduation dates between the fixed 185<sup>th</sup> and 186<sup>th</sup> days.~~

Policy Adopted: May 23, 1995  
 Policy Revised: March 10, 1998  
 Policy Revised: July 8, 2008  
 Policy Reviewed: June 23, 2009  
 Policy Revised: May 10, 2011  
 Policy Revised:

**ENFIELD PUBLIC SCHOOLS**  
**Enfield, Connecticut**

**FIRST  
READING**

**9327.1**

## **Bylaws of the Board**

### **Board Member Use of Internet Social Networks**

The Board of Education (Board) recognizes that reliance on social media as a means of communication is rapidly becoming the norm for school districts. Many school board members are active users of social media, including, but not limited to, such online platforms as Facebook and Twitter, as well as other media such as blogs and personal websites. The Board understands that social media can be a positive tool for fostering community engagement with the school district. However, Board members need to operate with appropriate guidelines when they are communicating online about school district business.

While social networking sites can be an effective and efficient means of communication, Board members need to be aware of the obligations and requirements that arise when using this form of communication. Board members' personal use of social networking sites may be limited or prohibited because of the need to comply with Connecticut statutes pertaining to public records and open meetings as described in the Freedom of Information Act.

### **Compliance with Public Records Law**

Any recorded data or information relating to the conduct of public's business prepared, owned, received, or retained by the Board or the school district, whether handwritten, typed, tape-recorded, printed, photo-stated, photographed or recorded by any other method is by definition a "public record" and access thereto during normal hours of business shall be granted to any citizen. This includes communication that school board members and district employees send or receive relating to the affairs of the school district and the official acts of school officials and employees. Electronically stored information generally constitutes a "record" within the meaning of the public records law provided such recorded information is created or kept in connection with school business. The substance of the information, not the format, controls whether it is a public record. As an elected official, a school board member's information contained on a social networking site or a blog, that is created or kept by the Board member regarding the affairs of the district is likely to be considered a public record.

### **Compliance with the Freedom of Information Act**

Board members must be mindful of the Connecticut Freedom of Information Act (FOIA) when using social networking sites. The FOIA defines a "meeting" as any hearing or other proceeding of a public agency, any convening or assembly of a quorum of a multimember public agency, and any communication by or to a quorum of a multimember public agency, whether in person or by means of electronic equipment, to discuss or act upon a matter over which the public agency has supervision, control, jurisdiction, or advisory power (C.G.S. 1-200(2)).

Board member use of a social networking site may be susceptible to violations of the FOIA due to the ease with which Board members can discuss school business in a manner that may determine the Board's course of action. Online posting by Board members can result in a meeting of the Board if the postings discuss school district business and a sufficient number of

## **Bylaws of the Board**

### **Board Member Use of Internet Social Networks**

FIRST  
READING

#### **Compliance with the Freedom of Information Act (continued)**

school board members are involved on the site to determine the course of action that will be taken by the Board.

Board members will not have online conversations that violate or to seek to circumvent the FOIA. Board members may not use online websites to communicate with one another about official Board business.

#### **Social Networking Websites**

Board members need to periodically review the importance of maintaining proper decorum in the online digital world as well as in person. This review is to give special emphasis to Board member use of Facebook, Twitter and other social media.

#### **Code of Ethics**

Use of social media sites by Board members shall be consistent with the Board's Code of Ethics (Bylaw #9271).

Board members will refrain from inappropriate conduct in making public statements on Facebook and other social networking sites, and will refrain from any disparagement of fellow Board members or others on a personal, social, racial, or religious basis. Board members shall not send messages that contain material that may be defined by a reasonable person as profane or obscene; messages that are racist, sexist or promote illicit, illegal or unethical activity.

Board members will recognize that authority rests with the Board of Education and will make no personal promises on social media sites nor take any private action which may compromise the Board.

#### **Maintaining Confidentiality**

Board members will exercise care not to divulge confidential information about students, school employees, or Board business on social media sites. Board members who have access to student information, like District employees, are prohibited from disclosing that information without the consent of the adult student or parent/guardian of a minor. In general, all records related to the individual student maintained by a school constitute confidential student records.

Board members are not to expect that their online conversations will remain private. Discussion of investigations into school issues will not be conducted online. Extreme care must be taken not to disclose confidential information related to students or employees while interacting online.



FIRST  
READING

## **Bylaws of the Board**

### **Board Member Use of Internet Social Networks**

#### **Social Media Guidelines for Board Members**

The following guidelines are for Board members to consider when using social media in their role as public officials. In using social media to communicate about school district activities, a Board member shall:

1. Clarify that the communication is as an individual member of the Board and not in the role of an official District spokesperson.
2. Avoid deliberating school district business with a quorum of the Board.
3. Direct complaints or concerns presented online from other individuals to the appropriate administrator.
4. Avoid posting content that indicated the reaching of an opinion on pending matters.
5. Ask for community input through appropriate channels, but will not allow the social network site to direct decisions as a Board member.
6. Post only content that the District has already released to the public.
7. Clarify, when attempting to restate what happened at a previous Board meeting, that the posing on the social media site is not an official record of such meeting. Share information only from the open portions of the meeting.
8. Conduct himself/herself online in a manner that reflects well on the District; avoid posting information that has not been verified and made public by the District; and never post anonymously about school business.
9. Report immediately harassing or defamatory communications to the Superintendent if they involve school officials, staff, students or District business.
10. Retain electronic records, including the Board member's own posts and content others post to the Board members account, when required to do so by the District's retention policy.
11. Report immediately to the District any potential security breaches if the Board member loses control or possession of a District-issued or personal electronic device on which confidential District records could be accessed.
12. Comply with the District's acceptable use policy when using District-issued devices or technology resources, including District Internet access on a personal device.

FIRST  
READING**Bylaws of the Board****Board Member Use of Internet Social Networks****Social Media Guidelines for Board Members (continued)**

- (cf. 1100 – Communications with the Public)
- (cf. 1114 – District-Sponsored Social Media)
- (cf. 3543.31 – Electronic Communication Use and Retention)
- (cf. 4118.5/4218.5 – Staff Acceptable Computer Use)
- (cf. 4118.51/4218.51 – Social Networking)
- (cf. 5125 – Student Records)
- (cf. 6141.321 – Acceptable Computer Use)
- (cf. 6141.324 – Posting of Student Work/Photographs)
- (cf. 6141.326 – Online Social Networking)
- (cf. 9271 – Board Code of Ethics)
- (cf. 9327 – Electronic Mail Communications)
- (cf. 9330 – Board/School District Records)

Legal Reference: Connecticut General Statutes  
 The Freedom of Information Act.  
 1-200 Definitions.  
 10-209 Records not to be public.  
 1-210 Access to public records. Exempt records.  
 Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et. seq.  
 Federal Family Educational Rights and Privacy Act of 1974  
 Dept. of Education. 34 CFR. Part 99 (May 9, 1980 45 FR 30802) regs.  
 implementing FERPA enacted as part of 438 of General Education  
 Provisions Act (20 U.S.C. 1232g) - parent and student privacy and other  
 rights with respect to educational records, as amended 11/21/96.

Policy Adopted:

DRAFT

**BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
January 9, 2018**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on January 9, 2018.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Chris Rutledge
3. **PLEDGE OF ALLEGIANCE:** Chris Rutledge
4. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
5. **ROLL CALL:**

**MEMBERS PRESENT:** Rich Regnier, Ashley Depeau, Chris Rutledge, Charlotte Riley, Tina LeBlanc, Sarah Hernandez, Tim Neville, Scott Ryder and Walter Kruzel

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Mr. Christopher J. Drezek, Superintendent; Mr. Andrew B. Longey, Assistant Superintendent; EHS Student Representatives, Meghan Connery and Matt Campo

6. **BOARD GUEST(S)** - None
7. **SUPERINTENDENT'S REPORT**

- a. Student Representatives – as presented
- b. Snow Days – as presented
- c. FY2018-19 School Calendar – as presented
- d. MLK Day - NS – as presented
- e. January Events – as presented
- f. JFK Update

Mr. Drezek gave the Board an in-depth timeline overview regarding JFK and the boilers. He added that Mr. Sargalski is available to answer any additional questions from the Board.

Chairman Kruzel thanked Mr. Sargalski for everything that was done since the start of the new year.

Mr. Sargalski thanked the Board for their support. He also thanked Mr. Drezek and Mr. Longey for their support. The boilers are old, and everything went as well as it could have. He thanked his staff for their resiliency. Once the staff realized there were heating issues, they were sharing their rooms and moving students to warmer parts of the building. We were able to move the students from the White Wing to the Library.

Mr. Sargalski reiterated what Mr. Drezek said, at no time was there no heat in the building. Pockets of the building were chilly. They renamed one of the boilers to the "the little boiler that could".

Mr. Sargalski added the math and science teachers used this as a teachable moment and taught the students about average and ambient temperatures. The second day, the students brought in blankets and ski hats from home to keep warm. We made the best of the situation.

Mrs. LeBlanc stated her son is a student at JFK. He did not feel the temperatures were too cold. She appreciates Mr. Sargalski speaking about the teachers taking care of their students. She was offended by some of the social media comments. We need to look at what happened at JFK as a bigger picture. We have a lot of buildings with older boilers and this could happen at any of our buildings. We appreciate the communication.

Mrs. Riley also thanked Mr. Sargalski for everything. She was given a tour of the building. She met the custodial and building and grounds staff. She also thanked the teachers for everything they did. They all did an amazing job and deserve our thanks.

Mr. Neville also thanked Mr. Sargalski. It was unfortunate that this happened during a cold snap. He felt the comments on social media were exaggerated. These comments disrupted the process. Our staff are loyal to the students and will go out of their way to make sure they are comfortable. He also thanked the teachers, administration and building and grounds staff for everything you did. The communication we received during this was excellent. The staff at JFK knows what to do and care about the kids. Parents need to trust us and don't listen to what is on FaceBook.

Mr. Sargalski stated some of our great parents called to get the correct information. Mr. Neville added our parents need to trust us and let our professionals do what they need to do. He thanked the JFK teachers for everything they did.

Mr. Sargalski added our DPW members are great. They were here around the clock making sure everything went correctly. He publicly thanked them all for everything they did.

Chairman Kruzel thanked Mr. Sargalski. He added it was never colder in the building than it was outside. This was also posted on social media. He thanked the teachers and building and grounds staff for everything they did.

Mr. Drezek added that Mr. Sargalski earned his stripes and thanked him for what he did. We never had any questions or doubts about the way Mr. Sargalski was handling this. He handled this flawlessly.

**8. AUDIENCES - None**

**9. BOARD MEMBER COMMENTS**

Mr. Rutledge shared his e-mail address and phone number for anyone to contact him with any questions. He appreciates you reaching out to us with your comments and questions. We are all available and appreciate you attending the Board meetings. There are some things we can't discuss like personnel or student privacy concerns.

Mr. Rutledge stated someone asked a question about air quality at the last Board meeting. He forwarded this to Mr. Drezek to address.

Mr. Rutledge stated buildings were also mentioned at previous meetings and if we care. We all care about the quality of our buildings and our school system. Building maintenance falls under the Town's jurisdiction. The Joint Facilities Committee has done an excellent job prioritizing the repairs that are needed for our buildings.

Mr. Rutledge added his vision for the Board is in-line with our motto. We need to work together, build bridges between ourselves and the community, work on providing better

opportunities and to encourage our students to take advantage of these opportunities whether they are in the culinary, manufacturing or AP tracks and to continue to foster better communication with his constituents and members of the Board.

Mr. Ryder wished everyone a happy New Year! The Whitney Wolves are leading the pack with PBIS. The students are learning about hallway and cafeteria etiquette. He spoke to Principal Brooks and he is seeing more respect from the students. They will hold a pep rally on Friday, January 12<sup>th</sup>. We will be starting the monthly assemblies in February and they will be PBIS based.

Mrs. Hernandez stated she is the Head Start Liaison. She visited the school and is very excited to be their liaison. The staff is very welcoming. There is so much joy at Head Start with the students and staff. They are so warm and welcoming. The Head Start Policy Committee will hold a meeting on January 18<sup>th</sup>. She is looking forward to this meeting and to visiting Head Start often.

Mrs. Hernandez congratulated Enfield High teacher Tony Allegro for the opportunities he has provided his students. She thanked the administration for this program. There is an article in the Enfield Patch regarding his Community Action Learning program. This is such a powerful experience we are offering our students. We offer so many AP classes for our students to take advantage of at the high school level. We are giving our students such an opportunity. She started at a community college and her debt ratio is far less than some of her colleagues. We are giving our students many opportunities whether they will go on to college or into the trades. She is thrilled to hear about this and what we are preparing our students for in life.

Mrs. LeBlanc attended the Gr. 8 Band Concert on December 20<sup>th</sup>. What a difference a year makes. They are awesome and are so confident. It was an enjoyable concert. The JFK PTO meeting was cancelled due to the boiler issue. The PTO is selling their winter hats for \$20. She asked Board members to let her know if they would like one, so we can wear their gear. You can also go to their website at [jfkmiddleschool.pto@gmail.com](mailto:jfkmiddleschool.pto@gmail.com) to order them. They will be holding a purse bingo on February 3<sup>rd</sup>. This is another momentous event to attend.

Mr. Neville wished everyone a happy New Year! He agreed with Mrs. Hernandez that the Enfield Head Start is wonderful. He asked her to let the Board know when they are looking for us to read to the students. It is usually around Dr. Seuss's Birthday. He loves to read to the students.

Mr. Neville asked Mrs. LeBlanc to Shepard the JFK hats for us like you did with the Enfield High gear. Mrs. LeBlanc added she has already marked you all down for a hat.

Mr. Neville stated KITE will be attending the January 23<sup>rd</sup> Board meeting. They will give us an update on their program.

Mr. Neville also congratulated Tony Allegro. He is one of our homegrown talents. He started at JFK and is now at the high school. He is doing such a fantastic job with his students. We need to highlight the good things that are going on in our schools.

Mr. Neville congratulated everyone involved with the Rachel's Challenge Pancake Breakfast. The event was a momentous success and the hall was packed with families. What a tribute to Rachel Scott. This event is done in the true spirit of the season. This is another great Enfield event. He hopes that we will continue to offer this pancake breakfast each year.

Mr. Regnier brought warm greetings from the Hazardville Huskies. He is the Board liaison at Memorial. The PTO held a meeting last week and Mrs. Hunter gave a PBIS presentation to parents. She will also hold a coffee with the principal where parents can have a one-to-one conversation with her about any concerns they may have. She is doing a wonderful job at



Memorial.

Mr. Regnier added that the Memorial students held an assembly with a Christmas Holiday sing-a-long at Barnes & Noble by grade levels. The students did a great job, but the parents could not see their children due to the space constraints at Barnes & Noble. Mrs. Hunter opened the gym for the students to perform for their parents. It was a great event and to see so many smiles on the students and Hazardville Memorial family faces.

Mrs. Riley requested through the Chairman to the Superintendent about the JFK progress reports and if there were any concerns. Mr. Drezek stated the promise date was December 15<sup>th</sup>. They were still dealing with a couple of kinks and sent them out on December 18<sup>th</sup> and everything went off without any problems.

Mrs. Riley stated the Wreaths Across America event at Parkman School was amazing. This was the first time she attended this event. It was incredible.

Mrs. Riley stated the First Readers Trivia Night will be held on February 24<sup>th</sup> at 7:00 PM. Please check out their website or FaceBook page for tickets. The next graduating class of First Readers will be held on March 5<sup>th</sup> at Enfield High.

Mrs. Riley reminded parents that January 10<sup>th</sup> is an early release day for a half day staff professional workshop day.

Mrs. Riley attended the Henry Barnard PTO meeting before coming to tonight's Board meeting. They are working on filling up the Food Shelf Boat. They will hold a fundraiser event at Chipotle's on February 8<sup>th</sup>. She also wished Rhonda Rawlinitis good luck at her new job. She will be missed by the Barnard families.

Mrs. Riley wished everyone a happy New Year!

Mrs. Depeau requested through the Chairman to the Superintendent if there were any other heating concerns at any of the other schools. Mr. Drezek stated we reached out to each school. There was one classroom at Prudence Crandall. They offered the teacher to move to another room to use. There was also a blower issue in one of the other rooms.

Mrs. Depeau is the Enfield Street liaison. The PTO will have some fundraising events coming up in the future. We also discussed the achievements that come from the fundraisers and what events they support. It is amazing what they can do from fundraising events. She urged everyone to support your schools PTO. She thanked the parents that have supported the PTO. They do so many wonderful things for the students.

Chairman Kruzel stated Buzz Robotics is working on this year's robot. They are now in the design phase. He will keep you posted on their progress over the next six weeks.

Chairman Kruzel attended the Rachel's Challenge Pancake Breakfast. He oversaw quality control and the pancakes were great.

Chairman Kruzel stated we all care about what is going on in our schools and our community. We give our time and attend all kinds of meetings. All nine Board members care.

#### **10. UNFINISHED BUSINESS - None**

#### **Motion to Suspend the Rules to Add an Item to the Agenda:**

Mr. Regnier moved, seconded by Mr. Neville that the Enfield Board of Education adds under New Business Item #11e BOE Policy Revision #6111 School Calendar as a First Reading.

A vote by **roll-call 9-0-0** passed unanimously.

## **11. NEW BUSINESS**

### **a. Action if any, regarding a Prospective Supply Company**

Mr. Neville moved, seconded by Mrs. Riley that the Enfield Board of Education approves a One Year Contract Extension with Smyth Bus Company as presented.

#### **Discussion:**

Mr. Neville supports this contract extension. Our history with Smyth Bus has been great. They will continue to provide us with the same services with a zero percent increase, he trusts them totally.

Chairman Kruzel agrees with Mr. Neville.

A vote by **roll-call 9-0-0** passed unanimously.

### **b. FY2018-19 Budget Presentation**

Mr. Drezek presented his FY2018-19 proposed budget recommendations to the Board. He reviewed some of the many accomplishments made from each school, K-12 Computer Technology, K-12 STEAM, K-12 Guidance, K-12 Library Services, Music, K-12 Health & Physical Education, K-12 Reading, Prek-12 Special Education, K-12 Visual Arts, 6-12 Athletics, 7-12 Business, 6-12 English, Family & Consumer Science, 6-12 Mathematics, 6-12 Science, 6-12 Social Studies, 7-12 Technology Vocational Education, 6-12 World Languages, Curriculum, District-wide Instruction, Transportation Services and Nutrition Services.

Mr. Drezek reviewed our District Goals, Vision, who we are, per pupil expenditures and funding streams. He reviewed the budget increase divers, spending projections and requested initiatives. He reviewed the timeline for the budget process and the five initiatives to move us forward. He added the five initiatives he is proposing will not cost us anything.

Mr. Drezek presented a 1.85% budget for a \$70,977,330 budget. He reviewed some of the unknowns such as retirements, health and insurance costs, magnet school tuition, Special Education and excess cost grant funding. He reviewed the historical budget perspectives and the value added to his FY2018-19 proposed budget recommendation.

Mr. Drezek concluded by saying we are trying to find a balance of what is needed. We all understand the predicament we are in as a state and as a town.

Chairman Kruzel thanked Mr. Drezek for his presentation. He asked the Board if they have any questions. The Board will place this on the next agenda for discussion and action.

### **c. Discussion & Action regarding Appointing an Elector to the Joint Facilities Committee**

Mr. Neville moved, seconded by Mr. Rutledge to reappointed Randy Daigle as our Elector to the Joint Facilities Committee.

Mr. Rutledge moved, seconded by Mr. Neville to close nominations.

A vote by **show-of-hands 9-0-0** passed unanimously to close nominations.

A vote by **roll-call 9-0-0** passed unanimously to appoint Randy Daigle as our Elector to the Joint Facilities Committee.

Chairman Kruzel added that he and Mr. Neville are also members to the Joint Facilities Committee and we will also add Rich Regnier and Scott Ryder to this committee.

**d. Action if any, regarding Matter(s) to Collective Bargaining**

Chairman Kruzel stated this item will be addressed after Item #16.

**e. BOE Policy Revision #6111 School Calendar - First Reading**

Mr. Regnier moved, seconded by Mr. Neville that the Enfield Board of Education approves the Proposed Policy Revisions to BOE Policy #6111 School Calendars as a first reading.

**Discussion:**

Mr. Regnier reviewed the proposed changes to BOE Policy #6111 School Calendars with the Board.

Mr. Neville asked about Item #1. He thought the CREC regional calendar was a requirement and not a recommendation.

Mr. Drezek explained that we are not required to follow the CREC Regional Calendar this year. This has also been pushed down the road. We have added this caveat for the future and as a recommendation.

A vote by **roll-call 9-0-0** passed unanimously.

**12. BOARD COMMITTEE REPORTS**

**a. Curriculum Committee**

Mr. Neville reported the Curriculum Committee will meet on January 11, 2018.

**b. Finance, Budget Committee**

Mrs. Riley reported the Finance, Budget Committee met on January 8, 2018 and we will be approving financial reports for the Board to approve later on the agenda.

**c. Policy Committee**

Mr. Regnier reported the Policy Committee met on January 2, 2018 and reviewed several CABA policies. We will meet again on February 6<sup>th</sup> and will continue reviewing the 1000 series.

**d. Leadership Committee**

Chairman Kruzel reported the Board Leadership Committee met on January 3, 2018 and worked on the Board's priorities.

**e. Joint Facilities Committee**

Chairman Kruzel reported the Joint Facilities Committee has not met this year. He has reached out to the Mayor and Deputy Mayor about meeting.

**f. EHS Building Committee**

Chairman Kruzel reported the EHS Building Committee will meet on January 11, 2018.

g. Any Other Committees

Mr. Neville reported KITE will attend the January 23<sup>rd</sup> Board meeting.

**13. APPROVAL OF MINUTES**

Mr. Rutledge moved, seconded by Mrs. Riley that the Regular Meeting Minutes of December 12, 2017 be approved. A vote by **show-of-hands 9-0-0** passed unanimously.

**14. APPROVAL OF ACCOUNTS PAYROLL**

**For the Months of September, October, November and December 2017-18**

Mrs. Riley moved seconded by Mr. Rutledge that the Enfield Board of Education accepts the superintendent's certification for:

- The month of September 2017, total expenditures amount to \$7,330,719.34, broken down between payroll totaling \$5,682,784.78 and other accounts totaling \$1,647,934.56; and
- The month of October 2017, total expenditures amount to \$5,543,973.59, broken down between payroll totaling \$3,965,650.52 and other accounts totaling \$1,578,323.07; and
- The month of November 2017, total expenditures amount to \$5,442,233.97, broken down between payroll totaling \$3,949,550.12 and other accounts totaling \$1,492,683.85; and
- The month of December 2017, total expenditures amount to \$6,712,292.71, broken down between payroll totaling \$3,908,149.39 and other accounts totaling \$2,804,143.32.

All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show-of-hands 8-0-0** passed unanimously. Mr. Neville was not present for the vote.

**Line Item Transfers** - None

**15. CORRESPONDENCE AND COMMUNICATIONS** - None

**16. EXECUTIVE SESSION**

Mrs. Riley moved, seconded by Mrs. Depeau that the Enfield Board of Education enters Executive Session for Matter(s) Related to Personnel and Matter(s) Related to Collective Bargaining.

A vote by **show-of-hands 9-0-0** passed unanimously.

The Board remained in Council Chambers for the Executive Session. Both Mr. Drezek and Mr. Longey joined the Board in Executive Session.

No Board action occurred while in Executive Session.

**Return to Open Session:**

The Board returned to open session at 10:27 PM.

**Item #11d - Action if any, regarding Matter(s) to Collective Bargaining**

Mr. Rutledge moved, seconded by Mr. Neville that the Enfield Board of Education approves the CSEA/SEIU Local 2001 Paraprofessionals Bargaining Unit Agreement as presented.

A vote by **roll-call 9-0-0** passed unanimously.

**Extend Meeting Past 10:30 PM**

Board members unanimously agreed to extend the meeting past 10:30 PM.

**17. ADJOURNMENT**

Mr. Rutledge moved, seconded by Mrs. Riley to adjourn the Regular Meeting of January 9, 2018.

All ayes, motion passed unanimously.

Meeting stood adjourned at 10:54 PM.

Tina LeBlanc  
Secretary  
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary